

**Children's Village Academy
Board of Directors Meeting
June 16, 2020
Conference Room – Adkin Street**

Board Members Present: Chairman Roy Lanier, James Harper, Annette Lewis and Vice Chair Peggy Carr.

Staff Present: Jessica Jones, Principal and Melba Lovick, Finance Officer

Chairman called the meeting to order at 6:05 p.m. and established a quorum was present. Peggy Carr made a motion to approve the minutes from the May 19, 2020 meeting with the necessary adjustments. James Harper seconded the motion, the minutes were approved with all in favor.

First order of business was the approval of the May 30, 2020 budget. Our projected end of year surplus is \$15,305. After brief discussion, James Harper made a motion to approve the budget with the necessary adjustments. Peggy Carr seconded the motion with all others in favor.

Jessica then gave a recruitment update. Enrollment is currently at 151. Open enrollment flyers have gone out and more packets are going out next week. Radio advertisement will start the week of June 22. Based on letters of intent feedback sent out to students, most students do plan to return for the 20-21 school year. We have hired a middle school math teacher and an interview scheduled this week for a Grade 5 teacher. Still recruiting for Grades 2 and 4.

Re-opening plans were presented by Jessica. The Board requested that a COVID-19 Task Force be put together to go over all three plans and present them to the Board. After discussion, Peggy Carr made a motion to approve the Task Force project. Seconded by James Harper, with all others in favor, the motion passed.

School beautification list was discussed next. Jessica is working with the maintenance department on a timeline and will update Board accordingly as items are repaired and completed. They are working on getting the school cleaned/prepared for COVID-19.

Melba Lovick presented a list of school buses for sale. After brief conversation, the Board requested that she get a maintenance history on the buses that were on the list provided. She will update the Board once she receives it.

There being no further business, the meeting adjourned at 8:15pm. The next meeting has been scheduled for July 14, 2020 at 6:00 pm.

Respectfully Submitted,

Shakeithia Hill

Recorder